



Columbus Civil Service Commission
50 West Gay Street, Room 600
Columbus, Ohio 43215

Apply online at: www.csc.columbus.gov

Job Interest form

You may submit this Job Interest form in person or by mail to the **Civil Service Commission office** or you may submit the form online at the internet address listed above. This Job Interest form is not an application for employment. Additional paperwork will be required when an exam or vacant position is posted.

Please Print Clearly

Social Security Number:

Name:

(First)

(Middle Initial)

(Last)

Address:

(Number)

(Street Name)

(Apt. No.)

City, State, Zip Code:

(City)

(State)

(Zip)

Home Phone:

() _____

Work Phone:

() _____

Are you a current City of Columbus Employee?

☐ Yes ☐ No

Optional E.E.O. Information

Sex: ☐ Male

☐ Female

Race: ☐ Asian/Pacific Islander

☐ American Indian

☐ Black

☐ Hispanic

☐ White

☐ Other

Please list below up to ten (10) job classifications, excluding unclassified positions, in which you are interested in employment. Your selections will be entered into the Civil Service Commission database for a period of six (6) months.

Class Code	Class Title
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

When a vacancy or examination becomes available in any of the classifications for which you have expressed interest, you will be notified by mail as to when and where a resume or application must be submitted. **Questions regarding this process can be directed to Commission staff at (614) 645-8369.**

Should your name or address change over the next six months, you will need to notify the Civil Service Commission of the changes, in writing, to ensure receipt of any vacancy or examination notifications.

Signature

Date